

Starting Date: Upon availability of candidate, ideally as soon as possible.

Location: Hamilton Office

GSP Group - Senior Planner

Who are we looking for:

GSP Group is currently seeking a full-time **Senior Planner** with at least 7 years of professional experience to join our **Hamilton office**. GSP Group is an employee-owned company that has been providing community planning, urban design and landscape architecture services from our offices in downtown Kitchener and Hamilton for close to 30 years. This is your opportunity to work among a creative and multi-disciplinary team of planners, urban designers and landscape architects on a variety of exciting projects for a range of both public and private sector clients across Southern Ontario, which demonstrate our passion for shaping great communities.

Responsibilities associated with this position:

As a Senior Planner at GSP Group you will apply your knowledge of the planning process, critical thinking, effective communication skills and creativity to take on a range of challenging projects through teamwork and collaboration with other team members, by:

- Preparing proposals to outline the scope of services and creating work plans, schedules and budgets to meet the needs of clients and their specific project requirements;
- Providing supporting role to Development Planning Managers and/or Policy & Municipal Planning Managers while mentoring and coaching intermediate and junior planners;
- Coordinating and managing a full range of planning applications including Official Plan and Zoning By-law Amendments, Draft Plans of Subdivision and Condominiums, Site Plans, Severances and Minor Variances;
- Undertaking research, planning policy analysis, report writing, application preparation and submission and community engagement in support of development proposals and municipal planning services and projects;
- Contributing to long-range planning studies and land use plans such as official plans, secondary plans and comprehensive zoning by-laws and the provision of municipal planning services;
- Providing expert and/or planning opinion as part of OLT hearings, and preparing affidavits, witness statements and other material in support of OLT hearings;
- Coordinating the preparation of development concept plans, graphics and other visuals with our design team;

PLANNING | URBAN DESIGN | LANDSCAPE ARCHITECTURE

- Overall client and project team management, including GSP team members and consultants, and municipal staff through the planning approvals process;
- Making presentations to councils, committees and community groups.

Qualifications required for this position:

Candidates applying for this position with GSP Group should have the following qualifications:

- Bachelor's or Master's degree in Urban Planning or related discipline, from an accredited university, and full membership in OPPI / CIP;
- A minimum of seven (7) years of relevant work experience with knowledge of the planning process and the legislative and policy framework in Ontario;
- Excellent analytical, communication, organizational and time management skills with attention to detail and the ability to work on multiple projects both as part of a team or independently towards the preparation of project deliverables;
- Be capable of carrying multiple projects or tasks at one time, with strong organizational and time management skills, and a keen attention to detail;
- Proficiency in Microsoft Office including Word, PowerPoint and Excel as well as online meeting applications such as Teams and Zoom.

A little more about our company:

GSP Group has a dynamic team of energetic and passionate professionals who are committed to working together to create great places, and doing so in a collegial, engaging, and fun environment. We believe that every project that we are a part of provides new opportunities and experiences to draw upon. We utilize this belief to promote the professional development and mentorship of staff to benefit both our overall team and our clients. We are an employee-owned firm and offer competitive salaries and benefits, and promote work-life balance with our Social, Health and Wellness, and Green Team, as well as summer hours from May to September to help get a head-start on enjoying the warm weather and weekends.

Through our hybrid working model, we are excited to be back in our Kitchener and Hamilton open-studio offices, both of which are located in a downtown, urban setting within walking distance of parks, trails, shops and dining. As growing and vibrant communities in the Greater Golden Horseshoe, Kitchener and Hamilton are great places to be, with integrated transit systems, community programming and recreation opportunities, and a strong economy.

If this position with GSP sounds like an opportunity for you, we invite qualified applicants to apply by providing a cover letter and resume in PDF format in confidence to gsp@gspgroup.ca or to GSP Group Inc., 201-72 Victoria Street South, Kitchener, ON N2G 4Y9, Attn: Human



SHAPING GREAT COMMUNITIES

Resources Manager, and marked 'Senior Planner Position'. If you would like further information on GSP Group or the Senior Planner position as advertised, please visit our website at www.gspgroup.ca,

We would like to hear from you as soon as possible.

We thank all those who submit applications, however only those candidates selected for an interview will be contacted.